

PYRAMID CONTRACTING

FIELD ENGINEER

Entry-Level Field Supervision Position

FLSA Classification: Non-Exempt

Reports To: Assistant Superintendent or Superintendent, at the direction of the Project Manager

Business Unit: Operations — Field Supervision

POSITION SUMMARY

The Field Engineer is the entry-level field supervision position at Pyramid Contracting. The role exists to support the Superintendent and Assistant Superintendent in delivering safe, well-coordinated, and schedule-driven field operations on construction projects of all types and sizes.

The Field Engineer is the eyes and hands of the supervision team on the ground — tracking daily production, supporting trade coordination, monitoring quality and safety compliance, documenting field conditions, and ensuring that the right materials, equipment, and information reach the right trades at the right time.

This is not a project management administration role. The Field Engineer is expected to be present in the field, engaged with subcontractors and crews, and attentive to what is happening on the jobsite daily. Problems identified early by a Field Engineer protect schedule, protect margin, and protect the company's relationships with owners and trade partners.

This is the first level of a defined career path toward the Superintendent role. A Field Engineer who consistently demonstrates field presence, sound judgment, and operational discipline advances toward Assistant Superintendent and, ultimately, toward the Superintendent role.

ESSENTIAL FUNCTIONS

Field Presence & Daily Operations

- Maintain active daily field presence across all active work areas, monitoring subcontractor and crew activity against the schedule and coordinating work sequences in real time.
- Support the Superintendent and Assistant Superintendent in directing daily work priorities, managing subcontractor performance, and resolving field-level coordination conflicts.
- Attend and participate in daily huddles, weekly subcontractor coordination meetings, and owner site walkthroughs as directed.
- Document daily field conditions, crew counts, work-in-place, weather events, and significant incidents in the daily construction report within Procore.

Schedule Support & Look-Ahead Planning

- Assist the Superintendent in preparing and distributing three-week look-ahead schedules that reflect realistic production rates and trade sequencing.

- Monitor subcontractor and crew progress against the schedule daily and flag slippage, sequencing conflicts, or manpower shortfalls to the Superintendent before they impact the critical path.
- Track milestone completion dates and support the Superintendent in enforcing schedule commitments with subcontractors.

Trade Coordination

- Support trade coordination by monitoring the work areas of multiple subcontractors simultaneously and identifying spatial conflicts, sequencing gaps, or uncompleted predecessor work that would obstruct following trades.
- Communicate coordination issues promptly to the Superintendent or Assistant Superintendent and escalate to the Project Manager when direction from the design team is required.
- Ensure subcontractors are working from the current approved drawing set and that field staff are not using superseded documents.

Safety

- Support the Superintendent in enforcing Pyramid's jobsite safety standards and the project-specific safety plan across all subcontractors and trade crews.
- Observe and document jobsite conditions daily; report unsafe acts, near-misses, or conditions that create injury risk to the Superintendent immediately.
- Assist in conducting and documenting safety toolbox talks, pre-task planning sessions, and site-specific orientation for new subcontractors and crews.
- Participate in safety inspections and support the documentation and correction of identified deficiencies.

Quality Control

- Monitor field construction for compliance with contract documents, approved submittals, and Pyramid's quality standards.
- Document quality inspection results, identify deficiencies, and support the Superintendent in directing prompt correction before work is covered or progresses over non-conforming conditions.
- Maintain a punch list and deficiency log for assigned areas and track items through completion.

Material & Equipment Tracking

- Monitor material deliveries to the jobsite — confirm that delivered materials match purchase orders, are undamaged, and are properly staged or stored.
- Maintain the equipment log for company-owned, rented, and subcontractor-supplied equipment on site and flag scheduling conflicts, idle equipment, or delivery delays to the Superintendent.
- Support procurement and expediting efforts by providing accurate field-level status on material and equipment needs.

Documentation & Reporting

- Maintain accurate and timely jobsite documentation in Procore — daily reports, safety observations, quality records, inspection logs, and photo documentation.
- Photograph work-in-place regularly to create a visual record of conditions, progress, and any items that may be subject to dispute or change order documentation.

- Assist the Project Manager and Superintendent in compiling supporting documentation for change events, RFIs, and owner notifications.
- Maintain and distribute meeting minutes for subcontractor coordination meetings and field-level owner walkthroughs as directed.

Subcontractor & Workforce Relations

- Build and maintain professional working relationships with subcontractor foremen, crew leads, and field supervisors on the project.
- Communicate expectations clearly, follow through on commitments made to trade partners, and escalate unresolved performance or coordination issues to the Superintendent promptly.
- Support the onboarding of new subcontractors and crews — site orientation, safety orientation, and review of current schedule and coordination requirements.

COMPETENCIES

- Strong field presence and professional engagement with trade foremen, subcontractors, and crews.
- Attention to detail in jobsite observation and documentation.
- Sound judgment in recognizing risk — schedule, safety, quality, and cost — and a clear sense of when to escalate.
- Effective written and verbal communication in a construction field environment.
- Ability to read and interpret construction drawings, specifications, and contract documents.
- Organizational discipline in maintaining logs, records, and field documentation in real time.
- Proficiency with Procore or comparable construction management software.
- Ability to manage competing priorities and operate effectively in a fast-paced, weather-exposed jobsite environment.
- Commitment to safety — personal and team — as a non-negotiable standard.
- Collaborative working style, with the ability to build trust and credibility with field personnel across multiple trades.

SUPERVISORY RESPONSIBILITY

The Field Engineer does not hold direct supervisory authority over Pyramid employees or subcontractor crews. The role supports the Superintendent and Assistant Superintendent in coordinating and monitoring field operations. As the Field Engineer gains experience and demonstrates consistent judgment, the Superintendent may delegate increasing levels of field coordination responsibility to support their development toward the Assistant Superintendent role.

WORK ENVIRONMENT

The Field Engineer works primarily in an active construction field environment across the full project site, including excavations, structural decks, elevated work areas, confined spaces as

required, and all areas where trade work is underway. Exposure to outdoor weather conditions — heat, cold, rain, wind, and seasonal extremes — is expected and routine. The jobsite environment includes heavy equipment, powered tools, elevated noise levels, dust, and construction materials. The Field Engineer is expected to observe and follow all site safety requirements, including the use of appropriate personal protective equipment, at all times.

PHYSICAL DEMANDS

The Field Engineer must be capable of extended periods of walking, standing, and climbing across active construction sites and multi-story structures. The role requires the ability to lift and carry materials up to 50 pounds, navigate uneven terrain, work at heights with fall protection as required, and operate in confined or restricted work areas when the project demands it. The physical demands of this role are consistent with an active field construction environment, and the Field Engineer is expected to maintain the physical capability to perform these duties throughout the project.

TRAVEL

The Field Engineer is assigned to a specific project site and is expected to be present on that site daily during construction. Regional travel between Pyramid's office locations and project sites across the Upstate, Midlands, and Lowcountry regions may be required based on project assignment. A valid driver's license is required. A company vehicle or mileage reimbursement will be provided in accordance with Pyramid's current vehicle and travel policy.

EDUCATION AND EXPERIENCE

- A bachelor's degree in construction management, building science, civil engineering, or a related field is preferred but not required.
- Relevant internship, co-op, or field labor experience in commercial or industrial construction is valued and will be considered in lieu of a degree.
- Demonstrated interest in a field supervision career path toward the Superintendent role is essential — this position is designed for candidates who intend to build their careers in the field, not transition to project management administration.
- Familiarity with construction drawings, specifications, and trade sequencing is expected; formal training or field exposure that demonstrates this understanding will be considered.
- Experience with Procore or comparable construction management software is a plus.
- OSHA 10 certification is preferred; OSHA 30 is strongly preferred or will be required upon employment.
- First Aid and CPR certification is preferred or will be required upon employment.

BENEFITS

- Competitive compensation commensurate with experience.
- Health, dental, and vision insurance.
- Company-matched retirement plan.

- Paid time off and company holidays.
- Professional development support, including OSHA training, industry certifications, and continuing education.
- Defined career advancement path within Pyramid's field supervision organization.

WORK AUTHORIZATION

The employee must be authorized to work in the United States.

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive list of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.